



Eastward Ho!

Employment Application

We are committed to a policy of Equal Employment Opportunity and will not discriminate on any legally recognized basis, including but not limited to race, age, color, religion, sex, marital status, national origin, citizenship, ancestry, physical or mental disability, veteran status, or any other legally protected basis.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email _____

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for our Club? YES NO If yes, when? _____

Did someone refer you to us? YES NO Name of Referee _____

Employment SEASONAL FT PT Shift AFTERNOON/EVENINGS DAYS OTHER

Are you willing to work overtime? YES NO If under 18: Do you have a work permit? YES NO

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

Nature of duties or special training: _____ Any honors received: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

TO BE READ AND SIGNED BY ALL APPLICANTS

1. Lie Detector Tests:

Massachusetts General Law (c. 149 s19B) requires that the following statement be included on employment applications: "It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability."

2. Criminal Information:

An applicant cannot be denied employment because of a conviction unless there is a direct relationship between the offense and the job applied for or the granting of employment would involve an unreasonable risk to the welfare of others. "Have you ever been convicted of a felony?" In Massachusetts, an applicant for employment with a sealed record on file with the Commissioner of Probation may answer "No Record" with respect to any inquiry herein relative to prior arrests, criminal court appearances or convictions. In addition, any applicant for employment may answer "No Record" with respect to any inquiry relative to prior arrests, court appearances, and adjudications in all cases of delinquency or as a child in need of services, which did not result in a complaint transferred to the Superior Court for criminal prosecution. "Have you ever been convicted of a misdemeanor or been incarcerated in the last 5 years?" An applicant may answer "No" with respect to a first conviction for drunkenness, simple assault, speeding, minor traffic violations, affray, or disturbance of the peace.

3. Release:

I authorize Eastward Ho! to investigate all statements and information provided in this application for employment and in the attached resume and/or list of references. I further authorize the references listed on this application or provided separately to give the club all information concerning my previous employment, education and any other pertinent information they may have. I further authorize the Club to conduct a criminal convictions check and motor vehicle history inquiry if deemed necessary by the Club in the course of my employment and pursuant to this application. I release all parties from all liability for any damage that may result from furnishing information to the Club.

4. Certification of Information Provided:

I certify that the information provided in this application and the attached resume is true and complete to the best of my knowledge. I understand that falsified statements or omissions of information on this application or the attached resume shall be grounds for the Club's refusal to hire me or for immediate dismissal if the Club employs me.

5. At-will Employment Relationship:

I understand that if the Club employs me, I will be an at-will employee. Accordingly, the employment relationship may be terminated, with or without cause, and with or without notice, at any time, at the option of either the Club or me. I further understand that no supervisor, manager or representative of the Club, except for the President or Vice-President, has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing.

Date: _____

Signature: _____